



EXPLO National Manual for Projects Management

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Material Finish Schedule Guidelines



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Material Finish Schedule Guidelines

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Material Finish Schedule Guidelines

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Material Finish Schedule Guidelines

Table of Contents

1.0	PURPOSE OF THIS DOCUMENT	5
2.0	SCOPE	5
3.0	ABBREVIATIONS, ACRONYMS AND DEFINITIONS	5
4.0	PROGRESSION OF MATERIAL FINISH DEFINITION.....	5
4.1	Material Schedule.....	5
4.2	Finishes Legend	6
5.0	MAINTAINING UPDATED QUANTITIES	6
6.0	REFERENCES	6



Material Finish Schedule Guidelines

1.0 PURPOSE OF THIS DOCUMENT

The purpose of this document is to serve as a guide for preparing the Material Finish Schedule and the Finishes Legend for projects executed by the Architect/Engineer A/E on behalf of the Entity.

2.0 SCOPE

The Material Finish Schedule is a set of information in tabular form. See EPM-KEA-TP-000006 – Template - Material Finish Schedule and EPM-KEA-TP-000026 – Template – Finish Legend for templates.

3.0 ABBREVIATIONS, ACRONYMS AND DEFINITIONS

Definition	Description
A/E	The A/E is any organization including their sibs who are responsible for the design of the project including EPC Contractor or Specialty Consultants or organizations providing engineering support during design or construction.
Entity	The Entity refers to any Government Ministry or EPMO or any organization hired by the Government Ministry on their behalf.
PE Phase	Preliminary Engineering Phase
DE Phase	Detailed Engineering Phase

4.0 PROGRESSION OF MATERIAL FINISH DEFINITION

4.1 Material Schedule

The A/E is responsible for maintaining an updated Material Finish Schedule. Following approval of the conceptual design the scope of the material finishes are generally determined. General finishes are then defined room by room and are referenced by:

- Room number.
- Room name.
- Finish on walls, floor and ceiling

Progressing through the final design stages further definition of material finish of each room is developed including:

- Area of each room
- Floor finish material
- Wall finish material at each wall
 - Walls are denoted as north, south, east and west using the Project orientation (Project North).
- Ceiling finish material
- Ceiling height
- General remarks



4.2 Finishes Legend

A legend is prepared annotating the various material finishes:

- Finish Type code
- Finish Description

These finishes are referenced in the specification.

5.0 MAINTAINING UPDATED QUANTITIES

The A/E is responsible for maintaining updated quantities of all material finishes on the Project:

- Quantities that are extracted from the model
- Material finishes on site, excluded from the models
- The A/E will provide updated quantities to the Estimating entity at
 - Preliminary Engineering phase (PE)
 - Detailed Engineering phase (DE)
 - Subcontract formation in development of Material Requisition packages

6.0 REFERENCES

1. EPM-KEA-TP-000006 – Template - Material Finish Schedule
2. EPM-KEA-TP-000026 – Template – Finish Legend